

CAREER TRANSITION OFFICER ROLE

Charity: Support our Paras (The Parachute Regiment and Airborne Forces Charity)

Type of Employment: Full –time

Location: RHQ PARA, Colchester, Essex

Salary: £29,000

37.5 hours per week over 5 days

Closing Date for applications: 11 March 2022

A new position has been created within the Welfare team of Support our Paras.

The new Career Transition Officer (CTO) will provide support to those leaving and recent service leavers of The Parachute Regiment as they enter civilian life. This may be in the form of employment, housing or medical advice.

The position will be based in Colchester, with travel as required across the UK.

ESSENTIAL:

Previous experience of working with service personnel and/or veterans.

Excellent communication skills.

Able to set up a new, dynamic service within the welfare team.

Driving license and access to own vehicle.

DESIRABLE:

A Parachute Regiment veteran.

Knowledge of the resettlement and recovery processes.

Dynamic and empathetic individual.

Good standard of IT literacy, including Microsoft Office.

JOB DESCRIPTION:

Responsible for liaising with all service leavers from The Parachute Regiment.

Establishing and maintaining professional relationships with the resettlement and welfare specialists within The Parachute Regiment and Support our Paras.

Responsible for referring and signposting to the appropriate public bodies and charities.

To provide quarterly updates for the welfare report.

Set up and maintain a database of service leavers.

Liaise with The Parachute Regimental Association and branches.

To report to the Head of Welfare

To apply:

Please send your CV and covering letter to how@supportourparas.org ref: CTO application.